

***Building Tomorrows Future Today....***



**1700 10TH ST.  
ALAMOGORDO, NM 88310  
575 437 7816**

## **Kimber Parsons**

**[kimber@whitesandsconstruction.com](mailto:kimber@whitesandsconstruction.com)**



### **Controller/Contract Administrator**

2023 - 16 Years - White Sands Construction, Inc.

- Complete contract buy out; Issue Subcontract Agreements and Issue Purchase Orders, Issue Change Orders.
- Process project Close-Out, including Warranties, Lien Releases, O & M Manuals, As-Builts and all other required items.
- Order Bid Bonds and Payment & Performance Bonds.
- Process and track insurance for all projects.
- Create schedule of values for Pay Applications,
- Receive and Log Subcontractor Pay Requests
- Track and log all Warranty Requests
- Attend Pre-Construction and Construction Progress meetings as required
- LEED AP BD+C - Track and record Project Credits
- Assist Project Managers in daily activities.

### **Major Project Experience:**

- Involved in all projects

### **Education & Certificates:**

- Associates Degrees - Education and Undesignated
- LEED AP BD + C
- All Microsoft Software
- Primavera Training
- OSHA/HAZCOMM
- OSHA 10 & 30-Hour Safety Course for Construction
- GBCI (CE) Continuing Education
- AIA/CES Learning Units
- Paskr Management Software
- NM State Notary
- Clean Edison LLC Training
- Wal-Mart Superintendent and Project Manager Construction Training

# CERTIFICATE OF COMPLETION

This certificate is awarded to

*Kimber Parsons*

in recognition of participation in the  
City of Albuquerque Environmental Health Department Air Quality  
Program  
**2022 Fugitive Dust Workshop**

In accordance with Albuquerque-Bernalillo County Air Quality Control Board regulation 20.11.20 NMAC, *Fugitive Dust Control*

Signed:

  
Damon R. Reyes  
Environmental Health Manager

Date: 3/23/2022



GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

# Kimber Parsons

HAS ATTAINED THE DESIGNATION OF

**LEED AP<sup>®</sup> Building Design + Construction**

by demonstrating the knowledge and understanding of  
green building practices and principles needed to  
support the use of the LEED<sup>®</sup> green building program.

**10289869-AP-BD+C**

CREDENTIAL ID

**01 JUN 2012**

ISSUED

**30 MAY 2024**

VALID THROUGH

A handwritten signature in black ink that reads "Peter Templeton".

PETER TEMPLETON  
PRESIDENT & CEO  
U.S. GREEN BUILDING COUNCIL & GREEN BUSINESS CERTIFICATION INC.





## Certificate of Course Completion

Kimber Parsons

Student's Name

OSHA - 30 Hour Construction Industry Outreach Training Program

Course Title

09/06/2009 15:22 CST

Course Completion Date

Student's Signature

1325290

Certificate Number

30

# of hours approved

I hereby attest that I have completed the above named safety course  
in accordance with the ethical guidelines defined by, **Osha Pro's, Inc.**  
I acknowledge that I consumed all information and took all Pertinent  
quizzes and/or final tests.

**Osha Pro's, Inc.**  
4101 West Green Oaks Blvd., Suite # 305-267  
Arlington, TX, 76016  
Tel: 866-442-6742



# CERTIFICATE OF COMPLETION

Primavera Training

*Kimber Parsons*

Location: Scottsdale, AZ

Date: November 6-7, 2008

Course 401 - SureTrak Project Manager



A handwritten signature in purple ink, appearing to read "K. Selvage".

Kim Selvage, Certified Instructor

PDU's Awarded: 13 CEUs Awarded: 1.3



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**Kimber Parsons**

Has Successfully Completed

**Superintendent and Project Manager  
Construction Training**

September 22, 2015 Bentonville, Arkansas

8 Hours of Classroom Training

Will Tippins, Sr.  
Director, Remodel Construction

Certificate Number: 7063166

Expires: September 22, 2016